

SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

REPORT TO: Corporate Governance Committee
AUTHOR/S: Executive Director (Corporate Services) /
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23 October 2009

ANTI-THEFT, -FRAUD AND -CORRUPTION POLICY

Purpose

1. The purpose of this report is to enable Corporate Governance Committee to comment on a proposed updated Anti-Theft, -Fraud and -Corruption (ATFC) Policy.

Background

2. RSM Bentley Jennison, the Council's internal auditors, have recently conducted two reviews that relate to the ATFC Policy: one, of the policy itself; and the second, of counter fraud arrangements, which made another recommendation about the ATFC Policy.
3. The opportunity has also been taken to propose amendments to reflect some other changes and bring the policy up to date with good practice.
4. A summary of the proposed amendments and a copy of the resulting draft revised ATFC Policy are provided in **Appendices A and B**, respectively.

Considerations

5. The ATFC Policy was last reviewed and updated by Corporate Governance Committee in September 2007. Discussions with the Democratic Services Manager have indicated that, as a corporate policy, the ATFC Policy should be approved by the Finance & Staffing Portfolio Holder. The draft policy will therefore be taken to that portfolio holder's next meeting for approval. However, we wish to give Corporate Governance Committee the opportunity to comment on the proposed updated policy in advance.

Options

6. In reviewing the draft revised ATFC Policy, Corporate Governance Committee could suggest further improvements or enhancements.

Implications

7.

Financial, Legal, Staffing	There are no immediate financial or legal implications resulting from this report.
Staffing	The updated policy will reflect changes to the authority's management and Member responsibilities.
Risk Management	The amendments will ensure that the Council has a policy that is effective.
Equal Opportunities	The policy has no inherent equal opportunities implications.

Consultations

- 8. The following managers have been consulted about the proposed amendments to the ATFC Policy:
 - (a) Executive Director (Corporate Services);
 - (b) HR Manager;
 - (c) Benefit Fraud Manager;
 - (d) Senior Lawyer (Deputy Monitoring Officer)
 - (e) Democratic Service Manager.

Effect on Strategic Aims

9.	Commitment to being a listening council, providing first class services accessible to all.
	The proposals in this report contribute to the Council's corporate governance responsibilities.
	Commitment to ensuring that South Cambridgeshire continues to be a safe and healthy place for all.
	Commitment to making South Cambridgeshire a place in which residents can feel proud to live.
	Commitment to assisting provision for local jobs for all.
	Commitment to providing a voice for rural life.

Conclusions/Summary

- 10. The proposed amendments ensure that the Council's ATFC policy reflects best practice and is up to date.

Recommendations

- 11. Corporate Governance Committee is requested to recommend approval of the proposed revised Anti-Theft, -Fraud and -Corruption Policy to the Finance & Staffing Portfolio Holder.

Background Papers: the following background papers were used in the preparation of this report:

None unpublished

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